



Gillespie Academy Academic Reference Form

Please provide the following information using BLOCK LETTERS and provide a pre-addressed, stamped envelope to your referee.

Part 1: To be completed by the applicant

Name of Applicant:

Surname	First Name	Middle Name
---------	------------	-------------

Mailing Address:

Street Address

City/Town	Province/State	Postal/Zip Code
-----------	----------------	-----------------

Contact Information:

Home Phone	Cell/Business Phone	Email
------------	---------------------	-------

Name & Relationship of person providing the reference to the applicant:

Name	Relationship (Teacher/Principal)	Church Affiliation
------	-------------------------------------	--------------------

Applicant's waiver of rights to access confidential content:

I hereby voluntarily waive my rights of access to any information that is contained in the Reference Form (including attachments) and agree that the form shall remain confidential.

Signature of Applicant

After completing the required information above, please attach this page to the following three pages and give all four pages to the person you have chosen to provide a pastoral reference for you. When they have finished completing their part, they are requested to place the papers in a sealed envelope, sign their name across the seal, and then send it in the mail to the Academy. THE FORM SHOULD NOT BE RETURNED TO THE APPLICANT.



Gillespie Academy Academic Reference Form

Part 2: To be completed by the individual providing the reference

Name: _____ Relation (*Teacher/Principal*) _____ Church Affiliation _____

Mailing Address:

Street Address _____

City/Town _____ Province/State _____ Postal/Zip Code _____

Contact Information:

Home Phone _____ Cell/Business Phone _____ Email _____

Due to the nature of your comments, please take the time to complete this form carefully and thoroughly. All records are held in strict confidence and we ask you to be frank and objective in your assessment of the applicant's strengths and weaknesses. When finished, please place it in a sealed envelope and sign your name across the seal, then mail it to: Gillespie Academy, 15 Vansittart Ave, Woodstock, ON, N4S 6E1 or email to admin@gillespieacademy.ca.

How long have you known the applicant? _____

In what context have you known the applicant? _____

How well do you know the applicant?

- Casually _____
- Well _____
- Very Well _____
- Other _____

Gillespie Academy Academic Reference Form

[Part 2 Continued]

Please tick the best answers (in your opinion) to the following in relation to the applicant in an academic setting compared to their peer group. Write a short explanation in the space provided.

	Not Observed	Weak	Fair	Good	Outstanding
Intellectual Curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Response to Criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Direction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persistence to Task / Perseverance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect / Kindness for Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic Honesty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social / Emotional Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please tick the best answers (in your opinion) to the following in relation to the applicant's level of academic skill/competency compared to their peer group. Write a short explanation in the space provided

	Not observed	Weak	Fair	Good	Outstanding
Oral Expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written Expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical Thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Logical Analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recognition of Key Themes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Gillespie Academy Academic Reference Form

[Part 2 Continued]

Please highlight the applicant's specific academic strengths/abilities.

Please comment on specific areas for potential academic growth.

Please comment on the applicant's ability to handle academically challenging situations.

Based upon my assessment of the applicant's walk with Christ, I would...

- Highly Recommend _____
- Recommend _____
- Recommend with Reservation _____
- Not Recommend _____

...that the applicant pursues studies at Gillespie Academy (*please explain*):

Signature

Date